



Gettysburg Area Recreation Authority

Board Meeting

November 21, 2022

Call to Order

Pledge of Allegiance

Approval of Agenda

Approval of Minutes – October Minutes

Public Comments

Financial Report

New Business

Directors Report

Board Comments

Adjournment



Meeting Minutes
October 17th, 2022

Call to Order: The meeting was called to order at 7:00 PM by Steve Niebler, Chairman. There was no Pledge of Allegiance given the meeting was virtual as well as in-person.

PRESENT: Chairman Steve Niebler, Vice Chair Steve Toddes, Tom Demko, Keith Ulrich, Robin FitzPatrick, and Erin Peddigree. Jimmy Phelps attended via Zoom.

ABSENT: All present

PUBLIC: No one from the public was present.

The agenda was presented for review. A motion was made to accept the agenda without change and seconded. The vote was called and unanimously approved by the board.

The September Meeting Minutes were presented for review and approval. A motion was made to accept the minutes without change and seconded. The vote was called and approved by the board to accept the meeting minutes without change.

PUBLIC COMMENTS: None

Erin Pedigree provided the Treasurer's Report. A copy of the ACNB Bank Checking Account and Reconciliation Summary thereof was provided to each member of the Board as was information regarding the Members 1st Federal Credit Union Savings Account. The reports capture the month ending 9/30/2022. Erin has also begun assembling the 2023 Operating Budget. Erin is waiting for the final budget presentation when she gets approval of final contributions from Borough of Gettysburg and Cumberland Township.

New Business- No new business.

Erin Pedigree submitted the Director's Report which was included in today's packet.

Erin gave an update on the fall events that will be happening in the park which includes Land Conservancy Road Rally, Giving Spree, Linda Kranius Run, Green Gathering Speaker, and Fall Ball and Warriors Youth Football.

Erin discussed updates to the collaboration with the Farmer's Market. Erin and Reza Djalal, Director of the Adams County Farmer's Market, met several times to discuss the Adams County Relief Funds Grants. Erin and Reza are putting a budget together to include in the grant repaving the parking lot, adding gates to the entrance of the parking lot, additional benches, and renovation of the Youth Activity Center. Erin is also applying for the STAR Grant through the Adams County Art Council for funds for the Summer Concert Series in 2023.

Erin is waiting to receive quotes for the Amphitheatre roof and for the Weikert press box roof to estimate the cost of repairs. Updated lights and additional lights in the parking lot will be installed at the end of October. Lights are going to be added at the maintenance shed and the football field.

The Rec Park is going to be a part of the Christmas Festival. There is going to be a craft show, train trolley around the park, and bounce house. The Christmas Festival is going to be December 3rd and December 4th, 2022.

There were no announcements from members of the Board. Meeting adjourned at 8:15 pm.



Treasurer's Report
November 21, 2022

ACNB Checking Account as of 10/31/22	\$84,554.37
Member's 1 st Account as of 9/30/2022	\$5,030.89
Total Accounts Balance	\$89,585.26

GETTYSBURG AREA RECREATION AUTHORITY
545 LONG LN
GETTYSBURG PA 17325

Automate Your Savings



Building your future.
ACNB.COM/AUTOMATESAVINGS

Summary of Account(s)

Account	Type	Beginning Balance	Total Deposits	Interest Earned*	Total Withdrawals	Service Charges	Ending Balance
XXXXXXXX4674	CK	96,799.91	4,490.87	0.00	16,712.66	23.75	84,554.37

* If applicable, please see Interest section for more information.

Free Business Checking XXXXXXXX4674

Account Details

Free Business Checking XXXXXXXX4674

Date	Description	Amount	Balance
10/03/2022	External Withdrawal BANKCARD - MERCH FEES 739290400300204	-30.44	96,769.47
10/03/2022	Check 2229	-72.08	96,697.39
10/03/2022	Check 2230	-69.67	96,627.72
10/03/2022	Check 2238	-56.43	96,571.29
10/04/2022	External Deposit BANKCARD DEP - MERCH DEP 739290400300204	324.74	96,896.03
10/05/2022	External Deposit BANKCARD DEP - MERCH DEP 739290400300204	86.60	96,982.63
10/05/2022	External Withdrawal CHASE CREDIT CRD - EPAY	-211.94	96,770.69
10/05/2022	External Withdrawal FIRSTENERGY OPCO EAST READYPAY WEB - FE ECHECK 100106917477	-1,967.52	94,803.17
10/05/2022	External Withdrawal FIRSTENERGY OPCO EAST READYPAY WEB - FE ECHECK 100106917543	-132.76	94,670.41
10/05/2022	External Withdrawal FIRSTENERGY OPCO EAST READYPAY WEB - FE ECHECK 100106917550	-188.52	94,481.89
10/05/2022	External Withdrawal FIRSTENERGY OPCO EAST READYPAY WEB - FE ECHECK 100106917592	-15.59	94,466.30
10/05/2022	External Withdrawal FIRSTENERGY OPCO EAST READYPAY WEB - FE ECHECK 100106917618	-38.36	94,427.94
10/05/2022	External Withdrawal FIRSTENERGY OPCO EAST READYPAY WEB - FE ECHECK 100108660935	-449.89	93,978.05
10/05/2022	External Withdrawal COLUMBIA GAS PA - SERV PYMT	-31.73	93,946.32
10/05/2022	External Withdrawal COLUMBIA GAS PA - SERV PYMT	-114.99	93,831.33



MEMBERS 1st
 FEDERAL CREDIT UNION
 PO Box 8893 • Camp Hill, PA 17001
 800.237.7288 • members1st.org

DATE FROM	DATE TO	PAGE	ACCOUNT NUMBER
10/01/2022	10/31/2022	1 of 2	XXXXXXXX566

GETTYSBURG AREA RECREATION AUTHORITY
 545 LONG LN
 GETTYSBURG PA 17325

ACCOUNT BALANCES AT A GLANCE

Your account falls within the Organization/Club tier.

CHECKING	0.00
SAVINGS	5,030.89
CERTIFICATES	0.00
LOANS	0.00

BUSINESS SAVINGS (0000)

Eff. Date	Post Date	Description	Deposits	Withdrawals	Balance
					BEGINNING BALANCE: \$5,030.46
10/31	10/31	Deposit Dividend	0.43		5,030.89
		Annual Percentage Yield Earned 0.10% from 10/01/22 through 10/31/22			
					ENDING BALANCE: \$5,030.89
Total Deposits			0.43		

YTD SUMMARY

TOTAL DIVIDENDS PAID	
0000 BUSINESS SAVINGS	4.20



Operations Report November 21, 2022

Facilities Update

- Park is closing for the winter. South End Restrooms and Dog Park water closed.
- Lights in parking lot replaced.
- Update on amphitheater roof and Weikert press box.
- Optimist donated \$1500.00 for Amphitheater Roof.

Events Update

- October Usage:
 - Room Rental – 2 hours
 - Assembly Room – 65 hours
 - Kitchen –96 hours
 - Fields – 36 hours
 - Football Field –48 hours
 - North Field –10 hours
 - Pavilions – 52 hours
- Sports programs finished for the year.
- Blood Mobile in the parking lot on 12/12
- Giving Spree Big Reveal on 12/16
- Christmas Festival 12/3 & 12/4
- Green Gathering Presentation and Speaker 11/5
- Linda Kranius Run 11/12
- Hall of Fame Dinner 11/17

Board

- Farmer's Market update
- Grants Update
- Budget 2023

Executive Director

- Working with Farmer's Market to prepare for next year.
- Working on grants for several areas of the park.
- Planning events for the Christmas Festival.
- Planning for 2023.



2022 Review:

- 13 Community Events

(Dubb's Karate Easter Egg Hunt, Library Fun Fest, Juneteenth, Fourth of July Fireworks, Easter Seals Family Day, Children for Youth Family Gathering, Alzheimer Walk, Heritage Festival, Gettysburg Green Gathering, Fire Department Cash Bash, HAPBI Ride for Trails, Linda Kranius 5K, Christmas Festival)

- 270 Pavilion Reservations
- 265 Assembly Room Reservations
- 5000+ in attendance for A Gettysburg Fourth fireworks
- 102 Buses (+4000 students from Midwest)
- 10 Church Services
- 3 Lifelike Screenings
- 12 Bloodmobile Visits
- 92 Little League & Softball Games
- 7 Baseball Tournaments
- 4 Soccer Shots Sessions (24 weeks)
- 7 Years with Typical Life Corporation Lease

	Budget 2022	Jan. - Oct. 2022	Projected 2023
Income			
1700 · CONTRIBUTIONS		0.00	
1705 · Private Donations	5,000.00	2,135.00	10,000.00
1705.01 · KIWANIS PLAYGROUND		0.00	
1705 · Private Donations - Other		0.00	
Total 1705 · Private Donations	5,000.00	2,135.00	10,000.00
1710 · Government Grants		0.00	0.00
1720 · Municipality Contributions	250.00	0.00	0.00
1725 · Gettysburg Borough	70,000.00	76,500.00	75,000.00
1725.01 · Gettysburg Borough Relief Func	0.00	52,500.00	0.00
1730 · Cumberland Township	70,000.00	0.00	75,000.00
1735.1 · Loan	0.00	0.00	0.00
1735 · Other	0.00	0.00	0.00
1735 · Total	0	0.00	0
Total 1700 · CONTRIBUTIONS	145,250.00	131,135.00	160,000.00
1711 · HABPI Trail Study	0.00	0.00	0.00
1703 · UNCODED INCOME	0.00	0.00	0.00
1800 · PROGRAM FEES	0.00	0.00	0.00
1805 · Building Rental	44,000.00	50,859.52	60,000.00
1810 · Pavillion Rentals	15,000.00	6,443.47	6,500.00
1815 · Little League	3,200.00	0.00	3,200.00
1820 · Field Rentals	2,000.00	432.99	1,000.00
1825 · Baseball Tournaments	1,500.00	3,954.64	3,200.00
1850 · Youth Football	2,000.00	0.00	2,000.00
1855 · Adult Flag Football League	0.00	0.00	0.00
1860 · Volleyball	0.00	0.00	0.00
1865 · Walking Program	0.00	0.00	0.00
1895 · Summer Camp	2000.00	0.00	0.00
1800 · PROGRAM FEES - Other	0.00	0.00	3,000.00
Total 1800 · PROGRAM FEES	69,700.00	61,690.62	78,900.00
1900 · SPECIAL EVENTS	0.00	0.00	0.00
1910 · Special Events	0.00	300.00	2,000.00
1915 · Bus Trips	2,000.00	0.00	9,500.00
1920 · A Gettysburg Fourth	16,500.00	12,026.00	16,000.00
1900 · SPECIAL EVENTS - Other	500.00	0.00	500.00
Total 1900 · SPECIAL EVENTS	19,000.00	12,326.00	28,000.00
1955 · Vending Machines	250.00	302.63	300.00
49900 · Uncatergorized	200.00	405.00	200.00
Total Income	234,200.00	205,859.25	267,400.00
Gross Profit	234,200.00	205,859.25	267,400.00
Expense			
1500 · Payroll Liabilities	30,000.00	25,420.47	
2100 · SALARIES			

2110 · Administravive Salaries	44,000.00	37,291.58	57,800.00
2120 · Service Specialist	7,750.00	5,416.31	6,950.00
2130 · Maintenance	42,000.00	33,243.59	78,600.00
2100 · SALARIES - Other	0.00	0.00	0.00
Total 2100 · SALARIES	123,750.00	101,371.95	143,350.00
2200 · BENEFITS	0.00	0.00	0.00
2210 · Pension Plan	5,600.00	4,600.00	5,600.00
Total 2200 · BENEFITS	5,600.00	4,600.00	5,600.00
2300 · PAYROLL TAX EXPENSE	0.00	0.00	0.00
2400 · CONTRACT SERVICES	0.00	0.00	0.00
2470 · HABPI TRAIL STUDY PAYMENT	0.00	0.00	0.00
2405 · Facility - Building Upgrades	5,000.00	814.36	20,000.00
2410 · Insurance Fees	6,500.00	6,469.00	7,000.00
2420 · Legal Fees	250.00	0.00	250.00
2440 · Payroll/Tax Accounting	6,000.00	6,173.00	6,200.00
2450 · Bank Fees	900.00	645.25	700.00
2460 · General Labor	5,000.00	6,505.61	6,500.00
2400 · Contract Services OTHER	0.00	0.00	0.00
Total 2400 · CONTRACT SERVICES	23,650.00	20,607.22	40,650.00
2451 · AUTHORIZE TRANSACTION FEES	0.00	0.00	0.00
2500 · SUPPLIES	0.00	0.00	0.00
2510 · Office Supplies	1,000.00	758.67	600.00
2520 · Custodial Supplies	2,000.00	2,919.75	3,000.00
2525 · Maintenance Supplies	2,000.00	3,829.31	3,500.00
2530 · Medical Supplies	0.00	0.00	0.00
2535 · Program Supplies	2,800.00	2,928.60	3,000.00
2540 · Bus Trip Payment	1,000.00	0.00	4,650.00
2540 · Ice Rink Payment	0.00	0.00	0.00
2500 · Supplies Other	0.00	0.00	0.00
Total 2500 · SUPPLIES	8,800.00	10,436.33	14,750.00
2600 · TECHNOLOGY	0.00	0.00	0.00
2610 · Telephone Access	4,200.00	3,956.13	4,200.00
2630 · Computers/Software	3,900.00	4,844.74	4,500.00
2640 · Website/Domain	250.00	178.08	200.00
2650 · Copier Lease	750.00	829.84	900.00
Total 2600 · TECHNOLOGY	9,100.00	9,808.79	9,800.00
2700 · POSTAGE		0.00	
2710 · Regular Mail	100.00	104.40	100.00
2700 · POSTAGE - Other		0.00	
Total 2700 · POSTAGE	100.00	104.40	100.00
2800 · UTILITIES		0.00	
2810 · Electric	24000.00	18,845.60	23000.00
2820 · Gas	4500.00	4,183.48	5000.00
2830 · Water/Sewer	2500.00	2,460.69	2500.00
Total 2800 · UTILITIES	31000.00	25489.77	30500.00
2900 · EQUIPMENT	0.00	0.00	0.00

2910 · Equipment Rental	0.00	0.00	0.00
2920 · Equipment Purchase	4000.00	16.35	2000.00
2930 · Equipment Repair	11000.00	7,052.28	7000.00
2940 · Equipment Fuel	1600.00	2,556.86	3000.00
Total 2900 · EQUIPMENT	16,600.00	9,625.49	12,000.00
3100 · ADVERTISING	0.00	0.00	0.00
3110 · Promotion/PR	100.00	37.11	50.00
3100 · ADVERTISING - Other	100.00	0.00	100.00
Total 3100 · ADVERTISING	200.00	37.11	150.00
3200 · PROFESSIONAL	0.00	0.00	0.00
3220 · Trainings	50.00	0.00	50.00
3230 · Memberships	400.00	335.00	350.00
3240 · Meals/Entertainment	50.00	955.65	700.00
3250 · Mileage/Parking/Tolls	0.00	0.00	0.00
Total 3200 · PROFESSIONAL	500.00	1290.65	1100.00
3300 · MISCELLANEOUS	0.00	1,030.00	0.00
3310 · Reimbursements	500.00	1,008.02	1000.00
3320 · Licenses/Permits	400.00	82.00	100.00
3330 · Unemployment Compensation	2000.00	1,293.10	1300.00
3340 · A Gettysburg Fourth	12,000.00	4,415.36	7,000.00
3350 · Borough Relief Funds	0.00	50,089.24	0.00
Total 3300 · MISCELLANEOUS	14,900.00	57,917.72	9,400.00
66000 · Payroll Expenses		0.00	
Total Expense	234,200.00	241,289.43	267,400.00

Net Income	0.00	-35,430.18	0.00
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2023 GARA Board Meeting Dates

January 2022: 1/9/2023

February 2022: 2/13/2023

March 2022: 3/20/2023

April 2022: 4/17/2023

May 2022: 5/15/2023

June 2022: 6/19/2023

July 2022: 7/17/2023

August 2022: 8/21/2023

September 2022: 9/18/2023

October 2022: 10/16/2023

November 2022: 11/20/2023

December 2022: No Meeting

2023 Facility Closings

- Martin Luther King Jr. Day – Monday, January 16th
- President's Day – Monday, February 20th
- Good Friday – Friday, April 7th
- Memorial Day – Monday, May 29th
- Juneteenth – Monday, June 19th
- Independence Day – Tuesday, July 4th
- Labor Day – Monday, September 4th
- Columbus Day – Monday, October 9th
- Thanksgiving Day – Thursday, November 23rd
- Day After Thanksgiving – Friday November 24th
- Christmas Day– Monday, December 25th
- New Year's Day – Monday, January 1st

