



Gettysburg Area Recreation Authority

Board Meeting

January 9th, 2023

Call to Order

Pledge of Allegiance

Approval of Agenda

Approval of Minutes – November 2022 Minutes

Public Comments

Financial Report

New Business

Directors Report

Board Comments

Adjournment



Meeting Minutes
November 21, 2022

Call to Order: The meeting was called to order at 7:00 PM by Steve Niebler, Chairman. There was no Pledge of Allegiance given the meeting was virtual as well as in-person.

PRESENT: Chairman Steve Niebler, Vice Chair Steve Toddes, Tom Demko, Robin Fitzpatrick, Keith Ulrich, and Erin Peddigree. Jimmy Phelps attended via Zoom.

ABSENT: All present

PUBLIC: The public was vastly under-represented.

The agenda was presented for review. A motion was made to accept the agenda without change and seconded. The vote was called and unanimously approved by the board.

The October Meeting Minutes were presented for review and approval. A motion was made to accept the minutes without change and seconded. The vote was called and approved by the board to accept the meeting minutes without change.

PUBLIC COMMENTS: None

Erin Pedigree provided the Treasurer's Report. A copy of the ACNB Bank Checking Account and Reconciliation Summary thereof was provided to each member of the Board as was information regarding the Members 1st Federal Credit Union Savings Account. The total of both accounts is \$89,585.26. The reports capture the month ending 10/31/2022. Review of the annual budget for the first ten months shows a small loss in net income. Erin submitted the 2023 Operating Budget for review and approval. Uncertainty remains as related to funding at this time. Erin submitted applications for at least two grant opportunities. Line items included in Salaries will remain a guestimate

until new staff is hired. Recommended changes to the Fee Schedule were provided in the packet this day. The largest increase can be seen in the use of the Assembly Room. Changes to the Fee Schedule will not begin until January 1, 2023. A motion to accept the financials for the period ending October 31, 2022, was made. It was seconded and the question was called. The motion passed unanimously without any further questions. A motion was made to accept and adopt the Operating Budget for 2023 without changes. It was seconded and followed by unanimous approval. It was suggested by numerous members of the board that Erin investigate investing GARA funds in another

Erin Pedigree submitted the Operations Report which was included in today's packet.

A great deal of activity was reported, mostly related to maintenance and upgrades of the park and facilities. The water will be shut off for the season. Some of the lights have been repaired by Hull's Electric. Quotes for roof repair of the amphitheater have been received from Coldsmith Roofing and Alam B. The Optimist Club gave \$1,500 toward costs to repair the amphitheater. GASD trades students submitted a quote for repairs to Weikert Field.

As related to the various grants submitted for funding, Steve Niebler commended Erin on her work. Steve stated, "It was the best written grant I've ever seen". Kudos to Erin.

The retirement party for Steve Williams was a great success. Steve was indeed surprised. Uncharacteristically, Steve reminisced a great deal about his time at the park, from childhood through employment and retirement. Interviews for this position have yet to reveal another Steve.

Erin will be attending meetings with the Borough of Gettysburg, Cumberland Township and potentially Straban Township. It is time to renew the Memorandum of Understanding with the municipalities.

As always, members of the board thanked Erin for her hard work and dedication to the park.

There were no announcements from members of the Board. The meeting adjourned at 8:10 pm. The next meeting of the Board is scheduled for January 9, 2023.

Respectfully Submitted,
Robin Fitzpatrick, Secretary



Treasurer's Report

January 9th, 2023

ACNB Checking Account as of 11/30/22	\$137,944.32
Member's 1 st Account as of 11/30/2022	\$5,031.30
Total Accounts Balance	\$142,975.62

ACNB Checking Account as of 12/31/2022	\$136,291.23
Member's 1 st Account as of 12/31/2022	\$5,031.73
Total Accounts Balance	\$141,322.96

9:53 AM
01/03/23

Gettysburg Area Recreation Authority
Reconciliation Summary
900 · ACNB - Checking, Period Ending 12/31/2022

	<u>Dec 31, 22</u>
Beginning Balance	137,944.32
Cleared Transactions	
Checks and Payments - 25 items	-19,500.27
Deposits and Credits - 10 items	17,847.18
Total Cleared Transactions	<u>-1,653.09</u>
Cleared Balance	<u><u>136,291.23</u></u>
Uncleared Transactions	
Checks and Payments - 10 Items	<u>-3,628.49</u>
Total Uncleared Transactions	<u>-3,628.49</u>
Register Balance as of 12/31/2022	<u><u>132,662.74</u></u>
New Transactions	
Checks and Payments - 1 item	<u>-460.00</u>
Total New Transactions	<u>-460.00</u>
Ending Balance	<u><u>132,202.74</u></u>



Statement of Account(s)

From: 12/01/2022 Through: 12/31/2022
Page: 1 of 3

GETTYSBURG AREA RECREATION AUTHORITY
545 LONG LN
GETTYSBURG PA 17325



Summary of Account(s)

Account	Type	Beginning Balance	Total Deposits	Interest Earned*	Total Withdrawals	Service Charges	Ending Balance
XXXXXXXX4674	CK	137,944.32	17,847.18	0.00	19,476.52	23.75	136,291.23

* If applicable, please see Interest section for more information.

Free Business Checking XXXXXXXX4674

Account Details Free Business Checking XXXXXXXX4674

Date	Description	Amount	Balance
12/01/2022	Check 2263	-46.64	137,897.68
12/02/2022	External Withdrawal BANKCARD - MERCH FEES 739290400300204	-35.04	137,862.64
12/02/2022	Over Counter Check 2262	-3,593.98	134,268.66
12/05/2022	External Deposit BANKCARD DEP - MERCH DEP 739290400300204	422.68	134,691.34
12/05/2022	External Withdrawal GOOGLE 012977948 DEBIT - APPS_COMME US003PTSLS	-19.08	134,672.26
12/05/2022	Check 2265	-311.50	134,360.76
12/06/2022	External Withdrawal FIRSTENERGY OPCO EAST READYPAY WEB - FE ECHECK 100106917477	-1,444.88	132,915.88
12/06/2022	External Withdrawal FIRSTENERGY OPCO EAST READYPAY WEB - FE ECHECK 100106917543	-49.34	132,866.54
12/06/2022	External Withdrawal FIRSTENERGY OPCO EAST READYPAY WEB - FE ECHECK 100106917550	-290.81	132,575.73
12/06/2022	External Withdrawal FIRSTENERGY OPCO EAST READYPAY WEB - FE ECHECK 100106917592	-15.73	132,560.00
12/06/2022	External Withdrawal FIRSTENERGY OPCO EAST READYPAY WEB - FE ECHECK 100106917618	-78.31	132,481.69
12/06/2022	External Withdrawal FIRSTENERGY OPCO EAST READYPAY WEB - FE ECHECK 100108660935	-699.86	131,781.83
12/06/2022	External Withdrawal COLUMBIA GAS PA - SERV PYMT	-31.72	131,750.11
12/06/2022	External Withdrawal COLUMBIA GAS PA - SERV PYMT	-303.05	131,447.06
12/06/2022	External Withdrawal COLUMBIA GAS PA - SERV PYMT	-40.97	131,406.09



MEMBERS 1st
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DATE FROM	DATE TO	PAGE	ACCOUNT NUMBER
12/01/2022	12/31/2022	1 of 2	XXXXXXXX566

GETTYSBURG AREA RECREATION AUTHORITY
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1099-INTS ARE NOT INCLUDED IN THIS STATEMENT.
 IF YOU EARNED AT LEAST \$10.00 IN DIVIDENDS ON YOUR ACCOUNT FOR 2022, YOU WILL RECEIVE YOUR 1099-INT IN A SEPARATE MAILING IN JANUARY 2023.

ACCOUNT BALANCES AT A GLANCE

Your account falls within the Organization/Club tier.

CHECKING	0.00
SAVINGS	5,031.73
CERTIFICATES	0.00
LOANS	0.00

BUSINESS SAVINGS (0000)

			BEGINNING BALANCE:	\$5,031.30
Eff. Date	Post Date	Description	Deposits	Withdrawals
12/31	12/31	Deposit Dividend	0.43	
Annual Percentage Yield Earned 0.10% from 12/01/22 through 12/31/22				Balance
				5,031.73
			ENDING BALANCE:	\$5,031.73
Total Deposits		0.43		

YTD SUMMARY

TOTAL DIVIDENDS PAID	
0000 BUSINESS SAVINGS	5.04

12:25 PM

12/05/22

Gettysburg Area Recreation Authority
Reconciliation Summary
900 · ACNB - Checking, Period Ending 11/30/2022

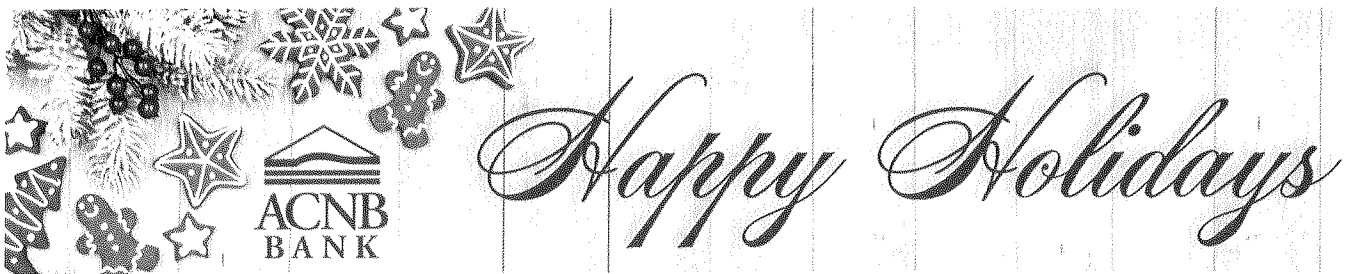
	<u>Nov 30, 22</u>
Beginning Balance	84,554.37
Cleared Transactions	
Checks and Payments - 30 items	-21,648.09
Deposits and Credits - 7 items	75,038.04
Total Cleared Transactions	<u>53,389.95</u>
Cleared Balance	<u><u>137,944.32</u></u>
Uncleared Transactions	
Checks and Payments - 7 items	-4,816.77
Total Uncleared Transactions	<u>-4,816.77</u>
Register Balance as of 11/30/2022	<u><u>133,127.55</u></u>
New Transactions	
Checks and Payments - 4 items	-1,727.80
Total New Transactions	<u>-1,727.80</u>
Ending Balance	<u><u>131,399.75</u></u>



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From: 11/01/2022 Through: 11/30/2022
Page: 1 of 3

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Summary of Account(s)

Account	Type	Beginning Balance	Total Deposits	Interest Earned*	Total Withdrawals	Service Charges	Ending Balance
XXXXXXXX4674	CK	84,554.37	75,038.04	0.00	21,623.09	25.00	137,944.32

* If applicable, please see Interest section for more information.

Free Business Checking XXXXXXXX4674

Account Details Free Business Checking XXXXXXXX4674

Date	Description	Amount	Balance
11/01/2022	External Deposit WELLSPAN HEALTH - Deposit	200.00	84,754.37
11/01/2022	Over Counter Check 2247	-265.00	84,489.37
11/01/2022	Over Counter Check 2255	-31.17	84,458.20
11/01/2022	Check 2252	-200.00	84,258.20
11/02/2022	External Withdrawal BANKCARD - MERCH FEES 739290400300204	-36.87	84,221.33
11/02/2022	Check 2245	-72.08	84,149.25
11/02/2022	Check 2246	-72.08	84,077.17
11/02/2022	Check 2254	-132.60	83,944.57
11/03/2022	External Withdrawal CHASE CREDIT CRD - EPAY	-228.60	83,715.97
11/03/2022	External Withdrawal FIRSTENERGY OPCO EAST READYPAY WEB - FE ECHECK 100106917477	-1,318.42	82,397.55
11/03/2022	External Withdrawal FIRSTENERGY OPCO EAST READYPAY WEB - FE ECHECK 100106917543	-68.01	82,329.54
11/03/2022	External Withdrawal FIRSTENERGY OPCO EAST READYPAY WEB - FE ECHECK 100106917550	-232.37	82,097.17
11/03/2022	External Withdrawal FIRSTENERGY OPCO EAST READYPAY WEB - FE ECHECK 100106917592	-98.51	81,998.66
11/03/2022	External Withdrawal FIRSTENERGY OPCO EAST READYPAY WEB - FE ECHECK 100106917618	-189.71	81,808.95
11/03/2022	External Withdrawal FIRSTENERGY OPCO EAST READYPAY WEB - FE ECHECK 100108660935	-555.66	81,253.29



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ACCOUNT BALANCES AT A GLANCE

Your account falls within the Organization/Club tier.

CHECKING	0.00
SAVINGS	5,031.30
CERTIFICATES	0.00
LOANS	0.00

BUSINESS SAVINGS (0000)

			BEGINNING BALANCE:	\$5,030.89	
Eff. Date	Post Date	Description	Deposits	Withdrawals	Balance
11/30	11/30	Deposit Dividend Annual Percentage Yield Earned 0.10% from 11/01/22 through 11/30/22	0.41		5,031.30
			ENDING BALANCE:	\$5,031.30	
Total Deposits			0.41		

YTD SUMMARY

TOTAL DIVIDENDS PAID	
0000 BUSINESS SAVINGS	4.61



Operations Report January 9th, 2023

Facilities Update

- Tree fell in small dog park during winter storm. Limbs removed and fence temporarily fixed.
- Last updated equipment delivered, Gator for maintenance staff.
- Plans for winter: paint assembly room, touch up restrooms, clean YAC building, and clean kitchen.

Events Update

- November Usage:
 - Room Rental – 3 hours
 - Assembly Room – 75.5 hours
 - Kitchen – 102 hours
 - Fields – 0 hours
 - Football Field – 12 hours
 - North Field – 0 hours
 - Pavilions – 8 hours
- December Usage:
 - Room Rental – 2 hours
 - Assembly Room – 60 hours
 - Kitchen – 96 hours
 - Fields – 0 hours
 - Football Field – 0 hours
 - North Field – 0 hours
 - Pavilions – 0 hours
- December
 - Christmas Festival went well, positive feedback. Will be participating in 2023.
- January Events/Rentals:
 - Soccer Shots
 - Girl Scouts
 - Bloodmobile

Board

- Giving Spree: \$9,041.84
- Annual audit on January 5th & 6th
- Farmer's Market update



- Grants Update
- Roof Estimates
- Security Cameras
- Tables/Chairs for Assembly Room

Executive Director

- December
 - Presented to Cumberland Township
 - Christmas Festival
 - Attended Farmer's Market Board Meeting
- January
 - Audit
 - Clean/Update Facilities
 - Lincoln Cemetery Board Meeting
 - July 4th Meeting
 - HAC Board Meeting